



Department of Pennsylvania  
Sons of Union Veterans of the Civil War  
Office of the Commander  
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Department Order No. 4

October 27, 2013

Series 2013-2014

(To be read in the Camps and retained in Camp files)

Following an informative discussion at the Pennsylvania Mid-Year Meeting on October 26, 2013, the following Order will take immediate effect:

- 1.) **Effective immediately, all Camps within the Pennsylvania Department, SUVCW, will immediately cease to process any and all applications of any applicant under the age of eighteen until further notice.** In addition, all Camps with a Brother currently under the age of eighteen will impose the following regulations:
  - A.) At no time will a non-related Brother be permitted one on one contact with a Brother under the age of eighteen. A minimum of two (2) adult Brothers must accompany a Brother under the age of eighteen when attending or participating in an SUVCW event or program.
  - B.) A copy of any application for a member under the age of eighteen will be forwarded immediately to this office. The Department Commander or his designated representative will then contact the prospective member parents or guardian within seven days of receipt of application to inform said member's parent or guardian of reason for delay.
  - C.) Any Brother who witnesses or suspects in good faith any type of physical, mental or sexual abuse of any member under the age of eighteen will immediately report such suspicion to local authorities and the Pennsylvania Dept. Commander immediately.
  - D.) Every Brother over the age of 18 who may have contact with a Brother under the age of 18 should complete training related to protecting children from abuse of any type. Free training is available from the Boy Scouts at [myscouting.org](http://myscouting.org). Create an account. Click on Training, e-training. Then choose the youth protection training. It takes about 30 minutes to complete. Upon completion, you will be able to print out a certificate along with wallet certification

cards. Please forward one copy of your certification card to the Pennsylvania Dept. Secretary for his files. The certification is good for a period of two years.

- 2.) Camp Commanders, Please make every effort to enforce this order to protect our youth and adult Brothers as well as the integrity of our Order.

By order of  
Richard R. Essenwein  
Pennsylvania Department Commander