

**Sons of Union Veterans of the Civil War
Pennsylvania Department
Howard F. Wolfe
Commander**

**Headquarters
Ezra Griffin Camp # 8
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April 10, 2012

**Department Order No. 7
Series 2011-2012**

(To be read in the Camps and retained in Camp files)

1. The 132nd Pennsylvania Department Encampment will be held on June 21, 22 and 23, 2012 at the Four Points by Sheraton, 100 Sheraton Drive, Greensburg, Pennsylvania 15601. Phone (724) 836-6060 or www.fourpointsgreensburg.com.
2. All Brothers of the Pennsylvania Department are invited and strongly encouraged to attend at least some portion of the Encampment. This is an opportunity to learn how your Department functions and be part of making the decisions that will shape its future.
3. Room reservations at the hotel must be made no later than **May, 31, 2012** and should be made under Allied Orders of the Grand Army of the Republic. For more information see the “Battle Cry of Freedom or the Department website.
4. All Brothers must obtain a credential card from their Camp Secretary in order to be admitted to the meetings.
5. Pre-registration forms are available in the Department Newsletter, “Battle Cry of Freedom” and on the Department Newsletter website – <http://www.pasuvcw.org>. Please send your pre-registration form and check (payable to PA..Dept. SUVCW) by **June 15, 2012** to Department Secretary/Treasurer **Charles E. Kuhn Jr. PCinC** 464 Lake Meade Drive, East Berlin, PA. 17316.
6. Reservations and payments for both the Banquet and the Luncheon Buffets must be made to **Encampment Committee c/o Joseph Long Jr. PDC**. 505 Marcy Street, Duryea, PA. 18642, no later than **June 14th, 2012**. Forms are available in the “Battle Cry of Freedom” and the Department website..
7. Camps and Brothers are asked to support the Encampment by taking out an ad in the Encampment Program Book. The income from the ads is necessary to help defray the many Encampment costs, including the striking of the Encampment badge. Ads should be sent to

Brother Joseph Long Jr. PDC. 505 Marcy Street, Duryea, PA. 18642 no later than **May 21st 2012**. Forms are in the “Battle Cry of Freedom” and the Department website.

8. The combined Opening Ceremony and Memorial Service will begin at **9:00 a.m. sharp** on Friday, June 22nd. **All Brothers** are requested to be at the Opening Ceremony location **by 8:45 a.m.** to facilitate the organization necessary for the presentation of the floral tributes to our departed Brothers and Sisters.
All Department Officers who are participants in the Officers’ March to begin the Opening Ceremony are required to be at the Opening Ceremony location at **8:40 a.m.**
9. All Department Officers and Chairmen of Department Committees are required to submit a report to the Department Encampment containing your activities, recommendations, etc. Reports do not have to be lengthy but the Department needs to know what has been accomplished during the year. If your committee has nothing to report please submit a report to that effect rather than neglecting to send a report. **All reports are to be submitted** no later than **May 31, 2012** to Department Chief of Staff, Craig Kelly 1089 Pine Ridge, Bushkill PA. 18324-9780. or kelly.craig@att.net . Electronic submission is preferred.
10. It is with sincere gratitude that I thank the Brothers who have contributed to making this another successful year for the Pennsylvania Department. I thank you for all of your help. It has been an honor and a privilege to serve as Commander.

By order of:

Howard F. Wolfe PCC.
Commander
Pennsylvania Department S.U.C.V.W.

Attest:

Charles E. Kuhn Jr. PCinC
Secretary/Treasurer
Pennsylvania Department S.U.V.C.W.