

Sons of Union Veterans of the Civil War

Pennsylvania Department

John M. McNulty PDC, Commanding

**Headquarters
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March 4, 2010

Department Order No. 5 Series 2009-2010

(To be read in the Camps and retained in Camp files)

- 1.** All Camps must submit their annual report to the Pennsylvania Department Secretary/Treasurer, Douglas P. McMillin, 262 Gibson Street, Apt. 2, Carlisle, PA. 17013, no later than April 15, 2010. Reports must be complete and must include a complete roster of the Brothers of the Camp. The status of each Brother (Member, Associate, or Junior) must be included on the Camp Roster.
- 2.** All forms of the Annual Report must be typed. Any reports submitted either hand written or printed will be returned to the Camp for re-submission as typed documents. Since this is a requirement of the National Organization, no exceptions can be made to this requirement.
- 3.** Camps who neglect to submit their Annual reports or submit incomplete reports will be suspended by the Department Commander so that the Secretary/Treasurer can complete the Department Annual report to the National Organization. Suspended Camps will be reinstated as soon as their complete Annual Reports are submitted. Suspended Camps cannot transact any business and the Brothers of those Camps cannot attend the Department or National Encampments.
- 4.** Thank you for completing your part of the annual reporting process.

By Order of

John M. McNulty PDC,
Commander
Pennsylvania Department S.U.V.C.W.

Attest:

Douglas P. McMillin
Secretary/ Treasurer
Pennsylvania Department S.U.V.C.W.