



Pennsylvania Department
Sons of the Union Veterans of the Civil War
Office of the Department Commander
1222 Van Kirk St., Philadelphia, Pa. 19149
(215)-533-5392 eric_schmincke@verizonmail.com

December 9th , 2004

Series 2004-2005
Department Order No. 2
(To be Read in the Camp and Filed)

- 1) **Brothers on behalf of the Officers of the Department of Pennsylvania, please allow us to extend Greetings for a great Holiday Season and a prosperous New Year.**
- 2) **I congratulate the Brothers who have been or are about to be elected Officers of their Camps. This is a true accomplishment as you are being honored by your Brothers to guide them for the next year. I wish you all the best and offer any assistance that the Department Officers ,may be able to provide at any time.**
- 3) **I also congratulate the out going Officers of their Respective Camps, you have done a great duty and your Camps will also still need your guidance as it is very important to still be active in Camp Business.**
- 4) **Camp Commanders and Camp Secretaries should be aware that Form #22 now has a space to fill in for a Camp Officers address, this was omitted before. Forms are available from the “Sons” National Web Site at www.suvcw.org, under the forms section. They are printable! Please find that this form should be printed with a copy going to the Department Sec./Treas. and another to be maintained at the Camp. This form is the Camp Officer Installation form and must be filled out In its *entirety*. That means all Officers information, either elected or appointed *MUST have all* lines filled out. We need to know how to contact should that need arise.**

Forms that are not filled out properly or in entirety can and will be sent back to the Camp to Provide the information requested. The answer to the why questions is simple:

A: To know who the Officers are and how to contact them.

B: To make sure we can contact you either by USPS, phone or e-mail as news may have To be sent to a particular Officer.

C: It is a requirement

If you can not obtain a Form #22 from the internet, then you can have the Dept. Sec./Treas. send you a copy.

- (5) Please find that Form #22 also asks for the Camp to attach an updated Camp Roster. This is a *Full Camp Roster* of all current dues paying members and is required to be sent with Form #22. The Camp roster *Must* also include full name, current address, current phone number and current e-mail addresses of each member. If the Camp member does not have e-mail, then it is not required.

Camps that do not submit this information or that of Form #22 hence will not be current and will be placed under Suspension until the Department Sec./Treas has received this information from you and the Department Commander lifts such suspension. This also means no Camp Meetings can occur, no business can be transacted and all Camp members will not be in good standing within the Order until the Camp suspension is lifted.

This action must take place as several Camps this past year did not supply this completed information, making it hard for the Dept. Sec./Treas to complete his required tasks in the proper time frame. This also does not count his time to constantly try to contact those Camp Officers to obtain such completed forms and information.

We are all volunteers and have personal lives, however those who hold the Offices within the Camps must provide the required Forms and rosters so that we as an Order can function, so That we can COMMUNICATE with you. It is not just for us to make more work for the Camps and its Officers, so please help, it is up to you!!

- (6) Camp Commanders and Camp Secretaries, if you are not sure of what dates these forms are Required by, along with those for Per Capita, please contact:

PDC, Charles Kuhn Jr., Sec/Treas.
Department Of Pennsylvania, S.U.V.C.W.
chapkuhn@adelphia.net or
717-259-6156

Past Camp Officers should guide those who need your help in all Camp jobs and what needs To be accomplished.

- (7) Brothers please find the information below submitted to all Department Commanders and to be passed along to the Departments and Camps.

Following our Council of Administration meeting at Gettysburg on November 21, 2004, Commander-in-Chief Michaels has asked me to bring the following two matters to your attention so that you can, in turn, take whatever steps may be helpful in spreading the word to your Departments and Camps. General Orders reflecting both matters will be forthcoming shortly:

1. Once again, the Council voted unanimously to waive National per capita for Brothers serving in combat zones. It is respectfully and patriotically encouraged that Departments and Camps follow this example and do the same for the year 2005. To request the waiver of national per capita, a Camp must indicate on a sheet of paper the names, rank and unit of each Brother being exempted. Please note that the Brother must

be in an active combat area/zone to qualify for the exemption. For purposes of implementation, any Brother deployed to Iraq or Afghanistan shall be deemed to be in an active combat zone.

2. Our Order's 124th National Encampment will take place in New Hampshire during the FIRST weekend in August, 2005. As members may be expecting the event to follow the more recent pattern of the second weekend of the month, it is important to provide the correct dates as soon as possible so that travel plans can be made, vacation time scheduled, etc. More detailed information will be available on the National website shortly.

(8) Brothers, please find all of the information about the Department Encampment to be held In Scranton, Pennsylvania in the upcoming Department Newsletter, "The Battle Cry of Freedom", which will arriving in the early 2005. We hope that you make plans to attend the Encampment as it will located near Steamtown National Park. This information will be posted as well on the Department Web Site in the future.

(9) Even though we are all thinking of the holiday and New Years season upon us, please keep it in mind that Memorial Day is right around the corner.

Again I extend to you the best for a great holiday Season and a great New Year.....

By Order of

**ERIC J. SCHMINCKE
Department Commander**

Attest:

**CHARLES E, KUHN, Jr, PDC
Department Secretary**